

**2019 FRA Education Scholarship Program**  
**FRA Non-Member Scholarship**  
**Deadline: Postmarked No Later Than April 15, 2019**

**RULES**

1. You may apply for FRA Non-Member Scholarship if the applicant or sponsor is an **FRA non-member, *living***, on active duty, reserve, retired, or honorably discharged veteran of the Navy, Marine Corps or Coast Guard. The applicant must be an FRA non-member; spouse; dependent biological, step, or adoptive child; or biological, step, or adoptive grandchild; or biological, step, or adoptive great grandchild of the FRA non-member.
2. All entries must be complete, accurate, legible, and printed in **black ink**.
3. We define **Sponsor** as an **FRA non-member, *living***, on active duty, reserve, retired, or honorably discharged veteran of the Navy, Marine Corps or Coast Guard.
4. We define **Head of Family** as the person who provides support (housing, food, financial support etc.) to the applicant.
5. We define **Dependent** as an individual who meets the U.S. IRS definition as it relates to the sponsor or head of family.
6. Ensure that the information you enter about the sponsor accurately describes his/her latest military status. For example, if the sponsor is on active duty, the information must describe current affiliation, status, et cetera. If the sponsor is retired the affiliation, status, et cetera, must be that which pertained to the sponsor at the time of retirement.
7. **Gross income** is to reflect total income from **all** sources. This includes investment income, savings income, retirement incomes, and all forms of military pays (base pay, BAH, BAS, family separation, sub pay, flight pay, combat/hazardous duty pay, etc.)
8. **Net income** is to reflect taxable income reported to IRS on last filed income tax statement.
9. Applicant must sign the application form and ensure it is also signed by the head of family. Through your signatures, and in consideration for the ability to participate in the scholarship process, you hereby grant the right for any information to be independently verified and waive any and all liability or appeal for the process and the selections made (including not being selected).
10. **Most important** – We must receive official or certified academic documents (i.e. high school and/or college transcripts, test scores), your essay, your school and community activities sheet, and two recommendations in order for us to consider any application for any FRA Education Foundation Scholarship.
11. We do not acknowledge receipt of applications, if the application was submitted correctly, or if you were not selected for a FRA Education Foundation Scholarship. If an applicant wants to know if their application has been received, please enclose a self-addressed stamped postcard (not an envelope) that states: “FRA Scholarship application has been received.” We will date it and mail it back to you.
12. **Scholarship recipients are notified via e-mail by early July**. Recipient must **1) be a U.S. Citizen, 2) be attending a college, full time, located in the United States, and 3) not have received or will not be receiving scholarships, awards or grants that fully pay tuition for the fall 2019 college semester**. If you are selected to receive a FRA Education Foundation Scholarship, your photo and excerpts from your essay may be used for promotional materials. **FRA is *unable* to notify applicants who’ve *not* been selected for a scholarship.**

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**INSTRUCTIONS**

1. Read all instructions carefully. Review and understand all instructions before mailing.
2. **Essay Requirement:** Required of **ALL Applicants**. The essay need not be a defined length. Essay should be typed or printed neatly in **black ink** and must be legible to the adjudicator. The essay should address why you want to go to college and what you intend to accomplish with your degree. Consider the essay your résumé. Sell yourself to the adjudicators as you would to a future employer. Cite life experiences, career objectives and what motivates you to select these objectives.
3. **School and Community Activities Sheet:** Required of **ALL Applicants**.
  - On a separate sheet of paper list your extracurricular school and community activities, and awards. **If you have no extracurricular activities** or awards please insert a page stating that.
4. **Academic Documentation:** Required of **ALL Applicants**. Please use the Transcript Release Form located herein on Page 7.
  - **ALL Current High School Students and College Freshmen:** Provide official high school transcripts, SAT/ ACT scores and college transcripts, if applicable.
  - **ALL Current Undergraduate Students (Freshmen see above):** Provide college transcript.
  - **ALL Graduate Students and Doctoral Candidates:** Send most current transcript from your most recent two years of education or transcripts from your most recent, highest degree completed.
5. **Character Recommendations:** Required of **ALL Applicants**. Provide exactly two recommendations, one academic and one community. Please use form located herein on Page 6.
  - Academic recommendation (teacher, professor, dean, academic mentor, faculty advisor, etc.)
  - Community recommendation (pastor/priest/rabbi, overseer of volunteer work, beneficiary of community work you may have done, scout master, employer – someone within your community who can speak to your character and contributions outside of academia)
6. **ALL Applicants:** Copy and use the forms provided herein to request release of your transcripts and obtain the requested character recommendations. It is both wise and polite to supply a pre-addressed stamped envelope to the person you are asking to provide your recommendation. Fill in your name on the recommendation and follow up to make sure your recommendations and school transcripts have been mailed prior to midnight on April 15.
7. **ALL Applicants:** Submit one complete set of documents: application (pages 3-5), essay, and activity sheet. Transcripts and recommendations may be mailed in with applicant package (preferred) or directly from reporting source.
8. **ALL Applicants:** Sponsor must be living. Attach a copy of DD-214 (if Veteran) or a voided copy of front and back of current military ID card (if active duty, reserve or retired).
9. **ALL Applicants:** Must be a US Citizen, registered as a full time student in an accredited college located in the United States of America.
10. **Mail Application To:** FRA EDUCATION FOUNDATION  
ATTN: FRA NON-MEMBER SCHOLARSHIP  
125 N. WEST STREET, ALEXANDRIA, VA 22314-2754



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**FINANCIAL INFORMATION**

Name of Head of Family:		Home Telephone #:
Occupation:		Work Telephone #:
Email Address:		Relation to Applicant:
Address if Different from Sponsor:		
Gross Family Income: (See Rule #7 on Page 1)		Net Family Income: (See Rule #8 on Page 1)
Number in Household:		Number in Household enrolled in College for 2019 Fall Semester:
List Amount(s) for Each College Student enrolled in 2019 Fall Semester:		
Tuition: \$	Room and Board: \$	Other Fees: \$

**APPLICANT'S FINANCIAL STATEMENT**

Aid from Parent or Guardian (Annual Total): \$		Applicant's Savings and Income: \$
Educational Resources Received or Awarded for Next School Year (If necessary, use an additional sheet of paper.)		
Veterans Benefits: \$	Social Security: \$	Other: \$
Loan(s): \$ Source(s):	Scholarship(s): \$ Source(s):	
Grant(s): \$ Source(s):	Total of all Funds Available for Education During Year for Which Application for Scholarship is Made: \$	

Additional Comments: The applicant/parent/head of family/sponsor may comment on any specific circumstance that they desire to bring to the attention of the scholarship committee that impacts the financial status described above.

Signature of Head of Family:	Date:
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**SCHOOL, COMMUNITY EXTRACURRICULAR ACTIVITIES, AND AWARDS**

On a separate sheet of paper, list school, community extracurricular activities, and awards.  
 (See Instruction #3 on Page 2)

**APPLICANT'S EDUCATIONAL INFORMATION**

Name of High School Currently Attending or High School Graduated From:	Dates(s) of Attendance:	Graduation Date:
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Address of High School Currently Attending or High School Graduated From:

Name of College Attended:	Date(s) of Attendance:	Graduation Date:
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Address of College Attended:

Name of College Attended:	Date(s) of Attendance:	Graduation Date:
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Address of College Attended:

Name and Address of Colleges to Which Applied:	Accepted: (Yes or No)

**APPLICANT'S WORK EXPERIENCE**

Name of Employer:	Dates of Employment:	Description of Job:
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**Important** – We must receive: This completed application (pages 3-5) and one complete set of documents (essay, activity sheet, transcripts, and recommendations) in order to consider any application for an FRA Education Foundation Scholarship.

I have read and understand the Rules on Page 1 and Instructions on Page 2 and certify the information herein is correct to the best of my knowledge.

\_\_\_\_\_

Applicant's Signature

\_\_\_\_\_

Date

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**RECOMMENDATION**

**Instructions to the person making the recommendation:** Please answer the following questions as best you can. If necessary, use additional sheets of paper. **Seal the completed recommendation in an envelope and sign your name across the sealed flap on the back and return to the student for mailing with his/her application (preferred method) or send completed recommendations to:**

**FRA EDUCATION FOUNDATION**  
**ATTN: FRA NON-MEMBER SCHOLARSHIP**  
**125 N. WEST STREET**  
**ALEXANDRIA, VA 22314-2754**

Recommendation for:: NAME OF STUDENT \_\_\_\_\_

Recommendation by: NAME OF RECOMMENDER \_\_\_\_\_

Title/position: \_\_\_\_\_

Phone number: \_\_\_\_\_ EMAIL: \_\_\_\_\_

Relationship to applicant: \_\_\_\_\_

this is an academic recommendation

this is a community based recommendation

Question #1: Describe the capacity in which you've known the applicant. What accomplishments or character qualities do you feel make him/her worthy of a scholarship award?

Question #2: How does the applicant compare to peers? Are there any particular challenges or leadership qualities the applicant has met that warrant your special recommendation?

Question #3: What other information about this applicant should the scholarship committee consider in making its decision?

Signature : \_\_\_\_\_

Date: \_\_\_\_\_

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**Transcript Release and Request Form**

**Applicants Detach This Page and Submit to Your School or College Counselor or Official Privacy Act Statement**

Purpose of this request is to obtain academic information about the applicant. The information will be used by the scholarship sponsoring organization to evaluate applicant's academic achievement and character. Applicant must authorize release of transcript data.

The high school/college named below has my permission to release my official transcript to the scholarship sponsor indicated below:

\_\_\_\_\_  
 (Signature of Student)

**Mail to:** FRA EDUCATION FOUNDATION  
 ATTN: FRA NON-MEMBER SCHOLARSHIP  
 125 N. WEST STREET  
 ALEXANDRIA, VA 22314-2754

**Instructions for high school/college officials:**

Academic officials are requested to complete this form. Please attach a copy of the student's official transcript, including grades achieved, SAT or ACT scores and forward to the scholarship sponsor indicated above.

Provide the following information even if given on transcript. Please use the 4.0 grading scale.

STUDENT'S NAME: (LAST, FIRST, MIDDLE)		
Name of High School/College:		
Address of High School/College:		
Student's Dates of Attendance:		
Cumulative High School GPA: (4.0 Scale)		Cumulative College GPA: (4.0 Scale)
SAT/Reading:	SAT/Math:	SAT/Writing
ACT Composite:		
High School Class Size:		High School Rank:
Remarks by counselors or teachers that may be beneficial to the Scholarship Adjudicator (use additional sheets of paper if desired.)		
Name of School Official:		Title:
Signature of School Official:		Date:

**Please Remember to Submit Official Transcript**

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**Tips on Mailing Applications**

- **Assemble all your materials (application with essay and activity sheet; exactly two signed and sealed recommendations; and signed and sealed transcripts) and mail in the same envelope. This will ensure we receive completed applications.**
- **A note about transcripts: We will accept student issued transcripts as long as they are in signed and sealed envelopes from the school.**
- **A note about recommendations: If we receive more than two recommendations on your behalf, they will not reviewed.**
- **If you are submitting a FRA Non-Member Scholarship Application you are NOT eligible for the FRA Member Scholarship, Colonel Hazel Elizabeth Benn, USMC Scholarship, or the LA FRA Scholarship.**
- **We do not acknowledge receipt of applications, if the application was submitted correctly, or if you were not selected for a FRA Education Foundation Scholarship. If an applicant wants to know if their application has been received, please enclose a self-addressed stamped postcard (not an envelope) that states: “FRA Scholarship application has been received.” We will date it and mail it back to you.**
- **Please do not staple or paperclip any materials in your package.**